



## CITY OF SAN BRUNO

Community Services Department

### MEETING MINUTES

#### Senior Citizens Advisory Board August 20, 2019

1. **Call to Order/Roll Call:** Chair Carmichael called the meeting of the Senior Citizens Advisory Board to order at 9:02 a.m. Board Members Present: Chair Carmichael, Vice-Chair Chu, Goff, Luzaich, Tracey, and Treasurer Hornung. Board Members Excused: Epperson and Green. Staff Present: Brewer, Cruz, Magrini, and Tessier.
2. **PLEDGE OF ALLEGIANCE:** Chair Carmichael led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** The Board accepted the minutes of the July 16, 2019 meeting.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:**  
Linda Mason, Planning Commissioner and City Council Candidate read a statement regarding her candidacy.  
  
John Barrelier stated that there are several categories of employees that are City employees.
7. **UNFINISHED BUSINESS:**
  - a. Introduction of New Food Services Coordinator – Fabiola Cruz.
  - b. Receive and file Treasurer's Report – July 2019 – none, will have two next month.
  - c. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Report (updated), and Senior Center Historical Front Desk Sign In Data – (Brewer, Tessier) – columns added to Nutrition Site Report for better tracking. Thank you to Barbara Cox for her help.
  - d. Information Regarding Request for Art Work at the Senior Center – **Director Magrini** explained that in order to move forward a document would need to be developed and a location picked for a display of artwork. Discussion will continue next month and if there is interest a sub-committee will be selected.
  - e. Pending Facility Projects – **Superintendent Brewer** explained that the blue bins will go away and a new large one will replace it in the trash enclosure. She stated that she is working with Public Works on the design and it will be ADA accessible. The restriping of the parking lot is in this year's budget and she is working with Public Works to get it on the calendar and bid the project. The doors to the restrooms were

repainted. The door to the deck that is broken will be replaced shortly. The custodial staff will be doing some carpet cleaning soon and the floor will be striped and waxed again at the end of this month. The kitchen countertop will be replaced on August 30<sup>th</sup> with stainless steel. No additional card tables will be purchased.

**8. NEW BUSINESS:**

- a. Information Regarding Senior Center Coordinator – **Superintendent Brewer** addressed that Eva Rangel-Oliva will be out until January for her maternity leave. Kelsey Clyma from the Recreation Center will be doing Senior Center rentals, memberships, class information, and website updates
- b. Draft Annual Report to City Council – September 24 – Take Group Photo Following Meeting – **Superintendent Brewer** discussed slide show. Photo will be taken next month.

**9. ITEMS FROM BOARD MEMBERS:**

- a. Elvis Manny's Way Party Update – **Staff Tessier** stated it was a well attended show.

**10. ITEMS FROM STAFF:**

- a. Upcoming Summer and Fall Special Events – **Superintendent Brewer** stated that Concerts in the Park continue on Friday nights at 6pm in August and September, Movies in the Park will be on Friday nights in September, Clean Sweep Flea Market is on Sunday, September 8<sup>th</sup>, Library Homework Center will be starting up September 3<sup>rd</sup>, and the last day to get a free tree through the Circle 3.0 grant program is August 27<sup>th</sup> with September 13<sup>th</sup> being the day the tree location flags can be picked up at the Concerts.

**11. ADJOURNMENT:** Meeting was adjourned at 9:44 a.m.